

London Borough of Harrow



OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY 10 JULY 2003
7.30 PM

COMMITTEE AGENDA

COMMITTEE ROOMS 1&2, HARROW CIVIC
CENTRE

MEMBERSHIP (Quorum 3)

Chair: Councillor Jean Lammiman

Councillors:

Blann
Mitzi Green
Ann Groves
Ingram
Marie-Louise Nolan
Thammaiah

Osborn
Pinkus
Seymour
Versallion

(none)

(none)

Reserve Members:

1. Gate
2. Choudhury
3. Omar
4. Nana Asante
5. Lavingia

1. Myra Michael
2. Mrs Champagnie
3. Mary John
4. Miss Bednell
5. John Nickolay

(none)

(none)

Issued by the Committee Services Section,
Law and Administration Division

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LONDON BOROUGH OF HARROW

OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY 10 JULY 2003

AGENDA – PART I

1. **Attendance by Reserve Members:**
To note the attendance at this meeting of duly appointed Reserve Members (if any).
2. **Declarations of Interest:**
To receive declarations of interest (if any) from Members of the Committee arising from the business to be transacted at this meeting.
3. **Arrangement of Agenda:**
To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.
4. **Minutes:**
The minutes of the Ordinary meeting held on 1 April 2003, and of the Special meeting held on 15 May 2003, having been circulated, to be taken as read and signed as correct records.
5. **Public Questions:**
To receive questions (if any) from local residents/organisations under the provisions of Overview and Scrutiny Procedure Rule 8.
6. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Overview and Scrutiny Procedure Rule 9.
7. **Deputations:**
To receive deputations (if any) under the provisions of Overview and Scrutiny Procedure Rule 10.
8. **References from Council/Cabinet:**
(if any).

Enc. 9. **External Auditors' Audit Plan:** (Pages 1 - 24)

NB: Messrs Nigel Johnson and Angus Fish of Deloitte and Touche will be in attendance at the meeting for this item.

Enc. 10. **Audit and Consultancy Services - 2002/03 Annual Audit Report and 2003/04 Audit Plan:** (Pages 25 - 44)
Report of the Chief Internal Auditor.

- Enc. 11. **Improvement Plan for IDeA Review and Comprehensive Performance Assessment:** (Pages 45 - 106)
Report of the Executive Director (Organisational Development).
- NB: (i) In addition to the above report, the reports of the IDeA Review and the Comprehensive Performance Assessment are being circulated as separate documents to Members of the Overview and Scrutiny Committee only. These reports can be viewed on the Council website (www.harrow.gov.uk)*
- (ii) The Leader of the Council and the Chief Executive will be in attendance at the meeting to answer questions on this item.*
12. **The New Harrow Project:**
- (a) Questions to the Leader and the Chief Executive on the Project
- To Follow (b) **Review of the South Harrow Pilot Scheme:**
Report of the Review Group.
- Enc. 13. **Annual Report of the Overview and Scrutiny Committee 2002/03:** (Pages 107 - 136)
Report of the Chief Executive.
- Enc. 14. **Annual Audit Letter 2001/02 - Progress:** (Pages 137 - 156)
Joint report of the Executive Director (Business Connections) and the Interim Director of Finance.
- Enc. 15. **Annual Audit Letter 2001/02 - Best Value Performance Plan Audit - Update:** (Pages 157 - 160)
Report of the Chief Executive.
16. **Progress Reports on Reviews - Members' Verbal Updates:**
- (a) Review of Budget Processes
- (b) Review of Housing Benefits
- Enc. 17. **Changes in Sub-Committee Memberships:** (Pages 161 - 162)
Report of the Borough Solicitor.
18. **Any Other Business:**
Which the Chair has decided is urgent and cannot otherwise be dealt with.

AGENDA – PART II - NIL

PROPOSED OFFICER ATTENDANCE AT THIS MEETING

Executive Director (Organisational Development)
Chief Internal Auditor
Best Value Manager
Scrutiny Support Officer